



Tripura Power Generation Limited

(A Government of Tripura Enterprise)
Gas Thermal Electrical Division
Baramura, Khowai District, Tripura

NOTICE INVITING TENDER

NITNo.DGM/GTED/(B)/2025-26/04

Date:- 30/07/2025

On behalf of Tripura Power Generation Limited sealed quotations in two parts as per TPGL regulation are invited by the Deputy General Manager, Gas Thermal Electrical Division, Baramura from the reputed contractor / agencies having experience in similar nature of work.

Sl. No	Description	<u>Estimated Cost Earnest Money</u>	<u>Last date of selling/ Last date of receiving</u>	<u>Cost of Tender Paper</u>	Time of Completion
1	Hiring of 1 no. Maruti Eeco (CNG/ Petrol fuel type & Y.O.M-2022 onwards) under Gas Thermal Electrical Division, Baramura, Khowai Tripura, duty hours-14 hours, area - in and around the working jurisdiction of the GTED, Baramura for 365 days during 2025-26. NIT No.DGM/GTED/(B)/2025-26/04 date:-30/07/2025	<u>Rs.4,46,486.00</u> <u>Rs. 11,162.00</u>	05/08/2025 upto <u>01:00 PM</u> 05/08/2025 Upto <u>03:00 PM</u>	Rs. 500.00	365 days

Item Details, Technical Specification along with other terms & conditions may be obtained from the office of undersigned during working days up to 1:00 PM on 05/08/2025.

(For & on behalf of TPGL)

Deputy General Manager
Gas Thermal Electrical Division
Baramura, Khowai, Tripura.

SIGNATURE OF THE BIDDER WITH SEAL & DATE



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Baramura, Khowai District, Tripura

Memo No.: - F.3 (38) / DGM / BRM / 2025-26/2903-2952

Dated:-30/07/2025

Copy to: -

- 1) The P.S. to the Managing Director, TPGL, Corporate Office, Banamalipur, Agartala for kind information of MD.
- 2) The PA to the Director (Fin), TSECL, Corporate office, Banamalipur, Agartala for kind information.
- 3) The GM (Technical), TPGL, Agartala.
- 4) Head of Finance wings, TPGL, Agartala.

The Additional General Manager, 5) Distribution Planning & Co-ordination, TSECL, Corporate office, Banamalipur, Agartala, 6) Electrical Circle No.I, Agartala, 7) Electrical Circle No.II, Agartala, 8) Electrical Circle-Gomati, Udaipur, 9) Generation Circle, Agartala, 10) Commercial & System Operation, Agartala, 11) Electrical Circle-Unakoti, Kumarghat, 12) Electrical Circle-Dhalai, Ambassa for favour of his kind information please..

The Deputy General Manager 13) Electrical Division No.I, Agartala, 14) Electrical Division No.II, Agartala, 15) Electrical Division-Dharmanagar, Dharmanagar, 16) Electrical Division-Udaipur, Udaipur, 17) Electrical Division-Kumarghat, Kumarghat, 18) Electrical Division-Shantirbazar, Shantirbazar (Bagafa), 19) Electrical Division-Ambassa, Ambassa, 20) Electrical Division-Bishalgarh, Bishalgarh (Gakulnagar), 21) Electrical Division-Khowai, Khowai, 22) Electrical Division-Sonamura, Sonamura, 23) Commercial & Tariff Division, Agartala, 24) The Deputy General Manager (Commercial & System Operation) Agartala, 25) Transmission Division, 79-Tilla, Agartala, 26) Gomati Electrical Division, Jatanbari, 27) Gas Thermal Electrical Division, Rokhia, 28) Electrical Division, Belonia, 29) Electrical Division, Sabroom, 30) Electrical Division, Amarpur, 31) Electrical Division, Capital Complex, Agartala, 32) Electrical Division, Kanchanpur, 33) Mohanpur Electrical Division, Mohanpur, 34) Electrical Division, Jirania, 35) Electrical Division, Kamalpur, 36) Electrical Division, Manu, 37) Electrical Transmission Division, Udaipur, 38) Central Civil Division, Kumarghat, 39) Electrical Testing & Communication Division, Agartala for information please. 40) The Deputy General Manager (Materials Management), Electrical Store Division, A. D. Nagar, Agartala for information please.

The Senior Manager 41) Gas Thermal Mechanical Sub-Division, Baramura, 42) Gas Thermal Electrical Sub-Division, Baramura, 43) Gas Thermal Civil Sub-Division, Baramura for information please.

- 44) The All Tripura Contractor's Association, 3rd floor of Orient Book Society, Akhaura Road, Agartala.
- 45) Sri Priyatam Saha, Manager (IT, Corporate Office, TSECL) for information and request for hoisting the tender at www.tsecl.in.
- 46) Sri Subhabrata Debnath, Manager (IT, Corporate Office, TSECL) for information and request for hoisting the tender at www.tsecl.in.
- 47) The Assistant Manager (Finance), GTED, Baramura for information. 48) Technical Section 49) Guard file 50) Notice board.

Deputy General Manager
Gas Thermal Electrical Division,
Baramura, Khowai, Tripura.

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NIT No. DGM/GTED/(B)/2025-26/04

Date:-30/07/2025

Terms & conditions

01. Period of completion:-365 (Three hundred sixty five) days from the date of issue of Agreement.
02. The rate should be quoted both in words and figures.
03. The Bidder must quote their rates and all taxes and duties and other charges clearly, if any.
04. The rate quoted shall be final.
05. Type of vehicle: 4+1 seater.
06. Duty hours: 14 hour.
07. The agency should provide driver having valid driving license.
08. No fuel will be issued to the agency.
09. The no. of days and running charge is tentative. It may be increase or decrease.
10. TPGL may cancel the contract at any time without assigning any reason thereof.
11. Consignee:-i) The Deputy General Manager, Gas Thermal Electrical Division, Baramura.
12. The Offer shall remain valid for 3 (three) months from the date of opening.
13. The payment will be processed on submission of duly signed/ certified Log Book/Tax invoice/bill in Triplicate after successful completion of the work monthly basis duly certified by the officer in charge. No advance payment will be made in any circumstances.
14. The Work order may be cancelled at any time with a notice of 7 days against unsatisfactory performance.
15. The quotation will be received at the **O/o the Deputy General Manager, Gas Thermal Electrical Division, Baramura upto 03:00 PM on 05/08/2025** fixed for receiving. All the tenders will be opened on **06/08/2025 at 11:30 AM**, if possible in presence of the intending Bidders at O/o the Deputy General Manager, Gas Thermal Electrical Division, Baramura. If the date fixed for opening will be declared holiday or remain closed, the quotation will be opened on the next working day with same terms and condition.
16. Any quotation received after time and date fixed for submission of bid shall be rejected. Bid received through post/courier after the fixed date and time will not be entertained.
17. In case of any dispute, the decision of the TPGL Authority shall be treated as final.
18. The DGM, GTED, Baramura/TPGL may cancel the quotation at any time without assigning any reason thereof.
- 19. The Earnest Money Deposit may be forfeited if a bidder withdraws the bid during the period of validity specified.**

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- 20. If submitted document(s) / certificate(s) are found fake, the bid will be rejected and EMD will be forfeited. In such case the bidder will be blacklisted.**
21. Year of manufacturing of the vehicle offered for hiring must be **2022 and onwards** and the vehicle shall be in tip top running condition with all of its meters etc. including Kilometre Recorder in operative condition. The bidder shall mention year of manufacturing of the vehicle and Registration No. in the schedule of the quotation. Vehicle having temporary registration number shall not be accepted in the bid process. However, extra preference will be given to the latest manufactured vehicle.
22. In such cases where the bidder is not the owner of the vehicle, a notarized affidavit by the owner declaring no objection to engage his/her vehicle by the concerned bidder under TPGL on hired basis shall be attached with the Pre-Qualification Bid.
23. Normally engagement of vehicle will be for 14 (Fourteen) hours duty **along with service of driver** in all working days. But in case of requirement, the vehicle may be used even during holidays for which no extra payment except the normal detention charge & running charge will be given.
24. Journey to be performed by the vehicle shall be recorded in the logbook of the hired vehicle supported by signature of the officer(s) everyday.
25. TPGL shall not bear any extra payment for making payment to the driver and helper of the vehicle.
26. Under the control of GTED, Baramura within jurisdiction of GTED, Baramura. But in case of necessity, the vehicle may have to run at any part of the State of Tripura and for which no additional charges of any form will be paid.
27. Bids offering Maruti Eeco (Y.O.M.- 2022 and onwards) Petrol & CNG runned vehicle shall only be accepted during evaluation. Petrol run vehicle shall be considered but considering the emergency factor the said vehicle may be runned by CNG.
28. Wages and allowances of the Driver and helper shall have to be borne by the agency.
29. Tripura Power Generation Limited shall not issue **fuel / lubricants etc.** to the hired vehicle in any case or shall not bear the cost of those.
30. Cost of **repair / maintenance** of the vehicle shall have to be borne by the agency.
31. The bidder has to submit Experience Certificate in form of successfully completion certificate from any State Govt/ Semi Govt/ PSU/ Central Govt/PSU/ Autonomous body for a period not less than 6 (six) month.
32. In case the bidder is blacklisted / surrendered any work during last 3 (three) financial year under TSECL/TPGL/TPTL and any other State Govt/ Semi Govt/ PSU/ Central Govt/PSU/ Autonomous body then the bid submitted by the concerned bidder will be rejected.

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33. The rate offered by the lowest bidder will be negotiated with the concerned of both the parties if the submitted rate is abnormally high.
34. Owner of the vehicle / agency shall bear the compensation for damage / loss of the man and materials or vehicle due to accident, if any.
35. If the bidder wants to extended any discount, that is to be submitted in separate sheet at the time of dropping the tender.
36. A metal plate of size 12" x 8" (approx.) shall be fitted on the front side of the vehicle having following inscription "ON DUTY OF TPGL" with distinct letters of appropriate size, cost of which shall be borne by the agency.
37. The vehicle shall be engaged for a period of 1 (one) year and the successful bidder shall have to execute an agreement with TPGL with deposition of necessary Bank guarantee / DD. GTED, Baramura/TPGL may extend the period of agreement for another 1(one) year after successful completion of work with the same rate and terms & condition as per consent of both the parties.
38. Contract Performance Guarantee i.e. Performance Security:-
 - a. Agency has to furnish Contract Performance Guarantee i.e Performance Bank Guarantee as per performance Security (10 % of the value of Contract) in the shape of Bank Guarantee (BG) from any scheduled bank guaranteed by Reserved Bank of India as per format provided in Annexure –A or Demand Draft in favour of DGM, GTED, Baramura within 10 (ten) days from the date of issue of letter. The validity of Performance Guarantee shall be at least for actual completion period plus 30 days claim period.
 - b. In an event of breach / violation or contravention of any terms and conditions contained herein by the agency i.e. if the firm fails to execute the contract, the Performance Bank Guarantee", part / whole (as per decision of the authority) will be forfeited from the guarantor.
 - c. The Performance Security will be released as per banking protocol on completion of the successful execution of the task.
39. Agency also has to execute necessary contract agreement in Non-judicial e-stamp of Rs. 200 (Rupees Two hundred) only within 14 (fourteen) days from the date of issue of letter.
40. The agency shall be allowed with monthly running bills. The bill shall be supported with standard Log Book duly maintained for registering journeys and to be signed by the officer using the vehicle.
41. Private journey shall not be entertained during the duty hours of vehicle. Metal plate indicating hiring with TPGL shall be detached from the vehicle when the same is not on duty.

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42. Engagement of the vehicle of the successful bidder is subject to verification of original copies and substitute arrangement has to be made by the owner of the vehicle at his own cost & risk.
43. In case of any break-down of vehicle during the duty hours, the minor or major repairing of the vehicle shall be arranged by the agency at his own risk and cost and substitute arrangement has to be made by the owner of the vehicle at his own cost & risk.
44. In case of failure to arrange substitute vehicle of similar type during break down /minor or major repairing of the vehicle engaged on duty, an amount of Rs.70.00 (Rupees seventy) only per hour subject to maximum Rs.1680.00 (Rupees one thousand six hundred and eighty) only per day will be deducted as penalty from the agency's bill.
45. The Driver of the vehicle shall hold valid commercial driving license positively.
46. The vehicle shall be fitted with odometer arrangement, which must be in operative condition always.
47. The payment will be made on monthly basis on submission of bill in triplicate supported by the Log book and payment will be made to the agency against stamped receipt.
48. If the bidder is registered under GST, then the registration certificate and GST clearance for last 3 (three) financial year is to be submitted along with the bid. If the bidder is not liable to pay GST then a declaration in this regard is to be submitted along with bid document.
49. Income Tax shall be deducted from source and from each running bill. If the bidder is not a Income tax payer then a plain paper declaration and necessary documents is to be submitted along with the bidder document.
50. Bids without EMD and Tender Fee will not be entertained. EMD and Tender Fee is to be submitted Separately.
51. Bid not accompanied with the requisite Earnest Money Deposit and tender fee as part of pre-Qualifying bid shall not be entertained and will be summarily rejected.
52. Bid containing all documents shall be signed by the bidder on all pages. All corrections to rates and items in the Price Bid should be initialled by the bidder. Every page of the Price Bid shall be signed in full by the Bidder.
53. Notwithstanding anything contained herein above, TPGL reserves the right to assess the capacity and capability of the bidder to execute the work.
54. The undersigned on behalf of TPGL reserves the full right to terminate the contract at any time with one month's notice. In case, agency wants to withdraw the vehicle, he will also have to give a notice at least one month before the date of withdrawal.
55. Bill in triplicate along with copy of the Log Book shall have to be submitted by the agency to the concerned official of TPGL for verification towards payment.

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56. In case of any dispute, the decision of Tripura Power Generation Limited (TPGL) authority shall be final and binding.
57. The successful bidder shall provide vehicle with in 7(seven) days from the date of issue of Letter of Award.
58. Accident:- Any accident must be reported immediately to TPGL as well as to the Police Station.
59. Responsibility:- The agency shall be fully responsible for good running of the vehicles.
60. When the engagement is required on Sunday / Holiday concerned Driver will be informed in advance in particular cases.
61. The Bid shall be submitted in 2 (Two) parts in separate sealed envelopes with gala alongwith identification mark properly super scribing NIT No., name of work, and bid opening date containing in 1(one) sealed cover as follows:

Part-I: Pre-Qualification Bid (should be kept in sealed envelope with gala and name as Envelop -1)

The following documents and relevant copies should be attached alongwith the Pre-qualification bid.

- a. Commercial Registration Certificate of vehicle.
- b. Valid/ upto Pollution Certificate.
- c. Road Tax Clearance
- d. EMD
- e. Tender Fee
- f. Valid Insurance.
- g. Valid Driving License of the Driver.
- h. If the bidder is registered under GST, then the registration certificate and GST clearance for last 3 (three) financial year is to be submitted along with the bid. If the bidder is not liable to pay GST then a declaration in this regard is to be submitted along with bid document.
- i. Income Tax shall be deducted from source and from each running bill. If the bidder is not a Income tax payer then a plain paper declaration and necessary documents is to be submitted along with the bidder document.
- j. Experience Certificate in form of successfully completion certificate from any State Govt/ Semi Govt/ PSU/ Central Govt/PSU/ Autonomous body for a period not less than 6 (six) month.
- k. Declaration of the bidder in respect of non-blacklisted / non-surrendered any work/ EMD forfeited during last 3 (three) financial year under TSECL/TPGL/TPTL and any other State Govt/ Semi Govt/ PSU/ Central Govt/PSU/ Autonomous body is to be submitted in plain paper with proper signature.

Part-II: Price Bid (Envelop -2)

- a. The rate & amount should be quoted both in words and figures in the schedule of work of the Bidding Document.

The Envelop -1 & 2 shall be kept in Envelop -3 and which shall be sealed proper manner.

Deputy General Manager
Gas Thermal Electrical Division
Baramura, Khowai Tripura

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[To be submitted in the Non-judicial e-Stamp Paper of Rs. 200/- on]

CONTRACT AGREEMENT

This agreement made on this day of _____ **Two Thousand Twenty Five (2025).**

IN BETWEEN

Tripura Power Generation Limited (TPGL), a Government of Tripura Enterprise, with registered office at BidyutBhavan, Banamalipur, Agartala, Tripura (hereinafter referred to as “Client” which expression shall unless it be repugnant to the subject or context, includes its successors-in-interest and permitted assigns) as party of the first part

AND

_____ with _____ registered office at _____ (hereinafter referred to as “Agency/Contractor” which expression shall unless it be repugnant to the subject or context, includes its successors-in-interest and permitted assigns) as party of the second part.

Whereas the Client has intended to obtain service for the work “_____” and had issued e-tender vide No. **DGM/GTED/(B)/2025-26/_ _ dated _ _ /_ /2025** and for submission of bid in two parts, Technical and Financial for the services to be provided.

Whereas the Consultant has submitted his bid through e-procurement portal of Govt. of Tripura for the said services before closing time and date of the above mentioned bid.

Whereas the Client has accepted the offer and agreed with the terms and conditions of the bid document, will govern the Contract and issued LOI vide ref. no. **F.3(43)/DGM/GTED/(B)/2025-26/_ _ dated _ _ /_ /2025** for providing the services for “_____”.

And whereas, the contractor has deposited a sum of **Rs. _____ (Rupees _____)** only in the form of **Bank guarantee vide No. _____ dated _____ valid up to and including _____** as Contract Performance Guarantee.

It is agreed as follows:

This agreement together with the provisions annexed hereto shall prevail between the parties.

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The NIT, Tender, Instructions to the Agencies, Terms of Reference, General and Special conditions of the Tender, Technical Bid and Financial Bid along with Consultant Bids enclosure enclosed with the tender notice with corrigendum also appended to this agreement will be deemed to be taken as part of this agreement and are binding on the parties executing this agreement.

The Contractor shall execute thoroughly in sound workmen like manner the services covered for the aforesaid work. The Contractor has fully understood the scope of the work and agrees to execute the work, as mentioned in the above mentioned RFP /e-Tender/ LOA.

The Client shall pay to the Contractor the amounts specified in this Contract as consideration towards Services and in the manner set out in the Contract/RFP.

It is further agreed that the Services shall be performed fully and faithfully in accordance with the terms and conditions brought out in the Contract and as per the time schedule stipulated thereon.

In witnesses, the parties hereby have executed thus agreement on the day, month and year mentioned above.

For and on behalf of

For and on behalf of

Tripura Power Generation Limited.

In the presence of

- 1.
- 2.

In the presence of

- 1.
- 2.

SIGNATURE OF THE BIDDER WITH SEAL & DATE



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ANNEXURE-A

Proforma for Performance Bank Guarantee

(On non-judicial stamp paper of appropriate value to be purchased in the name of executing Bank)

Proforma of Bank Guarantee for Security Deposit –Cum-Performance Guarantee

Ref .Bank Guarantee No.

Date .

Proforma of BG for Security Deposit

KNOW ALL MEN BY THESE PRESENTS that in consideration of TRIPURA POWER GENERATION LIMITED, TRIPURA, (hereinafter called “The Purchaser”) having agreed to accept from _____ (hereinafter called “The Contractor”) Having its Head Office at _____, a Bank guarantee for Rs. _____ in lieu of Cash Security Deposit for the due fulfillment by the Contractor of the terms & conditions of the Work Order No. _____ dated _____ issued by the Purchaser for _____ (hereinafter called “the said work order _____ dated _____”). We _____ (Name & detailed address of the branch) (hereinafter called “the Guarantor”) do hereby undertake to indemnify and keep indemnified the Purchaser to the extent of Rs. _____ (Rupees _____) only against any loss or damage caused to or suffered by the Purchaser by reason of any breach by the Contractor of any of the terms and conditions contained in the said Work Order No. _____ dated _____ of which breach the opinion of the Purchaser shall be final and conclusive.

(2) AND WE, _____ DO HEREBY Guarantee and undertake to pay forthwith on demand to the Purchaser such sum not exceeding the said sum of _____ Rupees _____) only as may be specified in such demand, in the event of the Contractor failing or neglecting to execute fully efficiently and satisfactorily the order for _____ LOI no. , _____ dated _____

(3) WE _____ further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said order as laid down in the said LOI No. _____ dated _____ including the warranty obligations and that it shall continue to be enforceable till all the dues of the Purchaser under or by virtue of the said Work Order No. _____ dated _____ have been fully paid and its claims satisfied or is charged or till the Purchaser or its authorized representative certified that the terms and conditions of the said Work Order No. _____ dated _____ have been fully and properly carried out by the said contractor and accordingly discharged the guarantee.

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(4) We _____ the Guarantor undertake to extend the validity of Bank Guarantee at the request of the contractor for further period or periods from time to time beyond its present validity period failing which we shall pay the Purchaser the amount of Guarantee.

(5) The liability under the Guarantee is restricted to Rs. _____ (Rupees _____) only and will expire on _____ and unless a claim in writing is presented to us or an action or suit to enforce the claim is filed against us within 3 months from _____ all your rights will be forfeited and we shall be relieved of and discharged from all our liabilities (thereinafter)

(6) The Guarantee herein contained shall not be determined or affected by liquidation or winding up or insolvency or closer of the Contractor.

(7) The executants has the power to issue this guarantee on behalf of Guarantor and holds full and valid power of Attorney granted in his favour by the Guarantor authorizing him to execute the Guarantee.

(8) Notwithstanding anything contained herein above, our liability under this guarantee is restricted to Rs. _____ (Rupees _____) only and our guarantee shall remain in force up to _____ and unless a demand or claim under the guarantee is made on us in writing on or before _____ all your rights under the guarantee shall be forfeited and we shall be relieved and discharged from all liabilities there under.

WE, _____ lastly undertake not to revoke this guarantee during the currency except with the previous consent of the Purchaser in writing. In witness whereof we _____ have set and subscribed our hand on this _____ day of _____.

SIGNED, SEALED AND DELIVERED

(Stamp of the executants)

WITNESS

1) _____

2) _____

(Name & address in full with Rubber Stamp)

Instructions for Furnishing Bank Guarantee

1. Bank Guarantee (BG) for security Deposit cum-Performance Guarantee should be executed on the Non- Judicial Stamp paper of the applicable value and to be purchased in the name of the Bank.
2. The Executor (Bank authorities) may mention the Power of Attorney No. and date of execution

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in his/her favour with authorization to sign the documents. The Power of Attorney is to be witnessed by two persons mentioning their full name and address.

3. The BG should be executed by a Scheduled Commercial Bank.
4. A Confirmation Letter of the concerned Bank must be furnished as a proof of genuineness of the Guarantee issued by them.
5. Each page of the BG must bear signature and seal of the Bank and BG Number.
6. The content of the BG shall be strictly as per Proforma prescribed by TPGL in line with LOA/LOI/Contract Agreement etc. and must contain all factual details.
7. Any correction, deletion etc. in the BG should be authenticated by the Bank Officials signing the BG
8. In case of extension of a Contract the validity of the BG must be extended accordingly.
9. BG must be furnished within the stipulated period as mentioned in Purchase Order/ LOI / Work Order etc.
10. Issuing Bank/ The Agencies are requested to mention the Purchase Order/ Contract/ Work Order / LOA/LOI reference along with the BG No. For making any future queries to TPGL.
11. Validity of bank guarantee for performance of the contract shall be extended as & when asked by the Engineer in charge to keep the currency of the contract alive. In the event of failure on the part of agency to extend the bank guarantee before expiry of the bank guarantee submitted, the same shall be en-cashed without showing the reason thereof.

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SCHEDULE OF WORK

Sl. No.	Description of Items	Qty	Unit	Rate in Rs.	Amount in Rs.
1	Hiring of 1 no. Maruti Eeco (CNG/ Petrol fuel type & Y.O.M-2022 onwards) under Gas Thermal Electrical Division, Baramura, Khowai Tripura, duty hours-14 hours, area - in and around the working jurisdiction of the GTED, Baramura for 365 days during 2025-26.				
a	Detention Charge per Day	365	Day		
b	Running Charge per KM	21900	Km		
Sub-Total					
Add 2.5% CGST					
Add 2.5% SGST					
Total Rs.					

Rupees in words.....

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DECLARATION

I/We hereby declare that I/We have personally gone through the Bid Document containing general terms and condition incorporated in the Notice Inviting Tender for the works and I/We do agree to abide by the Rules and Regulations of TPGL.

Signature of the Bidder

SIGNATURE OF THE BIDDER WITH SEAL & DATE