

Advertisement No. 01/TSECL/2024-25 for engagement of retired Engineering officials for the post of Sr. Manager on purely Contractual Basis under TSECL.

1.	Name of Post(s)	:	Sr. Manager (Electrical), Degree & Diploma
2.	Number of Posts	:	Maximum 15 (fifteenth) Post
3.	Nature of Job	:	On Contractual
4.	Scale of Pay	:	<ul style="list-style-type: none"> • A consolidated fixed remuneration amounting to Rs. 65800/- (Rupees Sixty Five thousand Eight hundred) only per month without linkage of pension drawn from previous service.
5.	Nature of Service	:	<ul style="list-style-type: none"> • Contractual engagement for a period of 11 (Eleven) month which may be extended on mutual consent.
6.	Other Service conditions	:	<ul style="list-style-type: none"> • No pension from Government of Tripura or Tripura State Electricity Corporation Limited (TSECL). • Either party can terminate the contract by giving 30 (Thirty) days' Notice or paying 01 (one) month salary. • Leaves allowed-11 (Eleven) Casual Leaves and 27 (Twenty-Seven) Earned Leaves other than the State Govt. holidays.
7.	Method of recruitment	:	By Contractual engagement through a Selection Committee (Walk-in-Interview)
8.	Age limit for Contractual engagement of Retired employee / candidate	:	<ul style="list-style-type: none"> • In case of Retired candidates, maximum age is 65 (Sixty-five) years as on the last date of receipt of application. Upper age limit is relaxable by 5 (Five) years in case of ST/SC/PH candidates. • <u>The Govt. Servants belonging to ST/SC/PH category shall not get this relaxation over and above the General relaxation of Five (5) years available to them.</u> • However, age limit may be relaxed in case of deserving candidate/(s).
9.	Education Qualification & Experience required	:	<ul style="list-style-type: none"> • A candidate must have at least a Degree/Diploma in Electrical Engineering from a recognized University or its equivalent academic qualification with Minimum 20 (twenty) years of Experience in TSECL/Power Department. • The candidate should be a domicile of Tripura and must furnish Permanent Resident Certificate of Tripura (PRCT). This is in pursuance of GA (P&T) Department Notification dated 07/07/2023. • Knowledge of Bengali or Kakkborok.
10.	Job Descriptions	:	<ul style="list-style-type: none"> • Supervision of all revenue related activities like Monthly Energy Billing, Disconnection, Reconnection, Revenue Realisation, Cash Management etc. under respective Electrical Sub-Divisions. • Supervision of day to day Operation and Maintenance activities under Electrical Sub-Divisions/Substations/ Generating Stations. • Prepare all kind of reports and shall represent TSECL for internal and External meetings as and when necessary. • Prepare and propose estimates for any kind of deposit works with issuance of Technical sanction as per Delegation of Power. • Proving approval of Service Connections under respective Electrical Sub-Divisions. • Shall act as the Office Head of the respective Electrical Sub-Division/Substations/ Generating Stations. • Continuous review of work practices and procedures for better processes controls and proactively raise management's attention to act and resolve issues for the interest of the Corporation.

		<ul style="list-style-type: none"> • Shall maintain initial account records of cash and stores under his custody as well as Works Abstracts with certain accompaniments, for each work, in progress in the Electrical Sub-Division under the rules for time being in force. • Shall ensure that all accounts returns are submitted punctually to the Corporation's dedicated accounts and are correct in all respect. • To ensure authenticity of the volume of works executed strictly as per the records written up in the Measurement Book (MB) in accordance with the prescribed rules. • Planning and execution of all type of electrical project works. Shall perform all activities as and when assigned by the higher authorities in the interest of TSECL.
11.	Appointment & Selection Committee	<ul style="list-style-type: none"> • Will be appointed by the Managing Director of the Corporation. • The Managing Director of the Corporation shall constitute the Selection Committee.
12.	Selection procedure	<ul style="list-style-type: none"> • Screening of Job application w.r.t. the advertisement followed by interview. • Screening of candidate will be done by committee constituted by MD on purely selection method. • The Managing Director of the Corporation will determine the procedure for the selection of candidate as deem fit depending on the number of eligible candidates after screening of job applications.

(Sd/-)

Dy. General Manager (Corporate & HR)
Tripura State Electricity Corporation Ltd.



TRIPURA STATE ELECTRICITY CORPORATION LIMITED

(A Government of Tripura Enterprise)

Format for Biodata

A. Personal Information

1. Name in full:
2. Fathers/Husbands Name:
3. Date of Birth:
4. Age as on the last date of receipt of application:
5. Nationality:
6. Full address:

Recent PP size
coloured
photograph

a. Present Address: _____

b. Permanent Address: _____

B. Qualification Details:

a. Educational / Professional Qualification:

Degree	Name of University/ Institution	Year of passing	% of Marks & Class
i) <u>Academic Qualifications:</u>			
ii) <u>Professional Qualifications:</u>			

C. Experience: Details of Posts held from time to time:

Sr. No.	Designation	Basic Pay Scale	Name of employer	Period		Experience		Remarks
				From	To	Years	Months	
Total Experience (use separate sheet, if required):								

D. Training: Details of training undergone in India & Abroad

Name of the training program	Institute where training is received	Period of training	Nature of training	Achievement

E. If selected, minimum time required for joining the post:

F. Any other relevant information:

DECLARATION

I, do hereby certify that all the above mentioned information given by me is correct and complete to the best of my knowledge and belief.

Signature of the Candidate

Date:

Place: