

# TRIPURA STATE ELECTRICITY CORPORATION LIMITED

(A Govt. of Tripura Enterprise)



## MEMORANDUM

With a view to providing Inplant Training under TSECL in a professional manner to the keen Engineering and Management students of various colleges/ institutions across the country, a policy has been approved by the TSECL Board in its 85<sup>th</sup> meeting held on 18<sup>th</sup> February, 2020 as the '**Policy for Inplant Training in TSECL – 2020**' (copy enclosed as Annexure - 1) which will come into force from the date of issue of this memorandum.

All concerned are hereby requested to perform accordingly for grooming tomorrow's techno-managerial leaders in a professional manner.

(Dr. M. S. Kele)

Managing Director

Tripura State Electricity Corporation Limited

No.F.CMD/92.0/TSECL/ 324-46

Dated, \_\_\_/02/ 2020

### **Copy to:**

1. PS to the Deputy Chief Minister, Government of Tripura for kind appraisal of the hon'ble Minister please.
2. The Principal Secretary, Power Department, Government of Tripura for kind information.
- 3 – 4. The Director (Technical/ Finance), TSECL.
5. The Company Secretary, TSECL.
6. The General Manager (Technical), TSECL.
- 7-19. The Additional General Manager, DP & C/ C & SO/ Generation Circle/ Transmission Circle/ EC- I, Agartala/ EC-II, Agartala/ EC-Sepahijala/ EC- Gumati/ EC-Belonia/ EC-Khowai/ EC-Dharmanagar/ EC-Unakoti/ EC- Dhalai for onwards circulation among all under their span of control.
- 20-21. The Deputy General Manager (Corporate/ HRD), Corporate Office, TSECL.
22. The Deputy General Manager (IT), Corporate Office, TSECL to upload the '**Policy for Inplant Training in TSECL – 2020**' as annexed herewith in the official website of TSECL.
23. The Cashier, Cash Section, Corporate Office, TSECL for necessary action.

Managing Director

Tripura State Electricity Corporation Limited

## **POLICY FOR INPLANT TRAINING IN TSECL – 2020**

### **1. Preamble:**

Tripura State Electricity Corporation Limited (TSECL) has started its journey on the 1<sup>st</sup> day of January 2005 inheriting the physical, financial and human resources from Power Department, Government of Tripura. Over the period of time, TSECL has established itself as a growth oriented public utility service providing PSU of Tripura. As such, every year a large number of engineering and management students are coming in TSECL for undergoing Inplant Training as a part of their academic curriculum. As a matter of fact, today's learners will be the tomorrow's leaders. So, these engineering and management students are going to propel our country in the coming days to make it a global leader through their techno-managerial skills. It is needless to mention that academy – industry interaction is very crucial for grooming tomorrow's leaders. In view of the above, TSECL need to adopt a professional approach towards engineering and management students across the country who are willing to pursue their Inplant Training under TSECL in coming days. Against this backdrop, the following guidelines are hereby formulated for pursuing Inplant Training under TSECL by engineering and management students of different universities, colleges and institutions across the country as a positive step towards preparing tomorrow's techno-managerial leaders. These guidelines will be followed as policy in letter and spirit.

### **2. General Guiding Principles:**

2.1 This Policy for Inplant Training in TSECL has been formulated without any prejudice. It is not exhaustive. It may be modified/ changed by the TSECL Board as and when required.

2.2 *Training Modules & Fee Structures:* TSECL will allow the willing students for Inplant Training in accordance with the 4 (four) modules as detailed below depending on the need and desire of the student(s) and/ or their institution(s).

<b>Sl. No.</b>	<b>Title of the Training Modules</b>	<b>Fees<sup>#</sup></b>
1.	2 weeks Inplant Training *	Rs.4, 000/- + GST as applicable
2.	4 weeks Inplant Training *	Rs.6, 000/- + GST as applicable
3.	6 weeks Inplant Training *	Rs.8, 000/- + GST as applicable
4.	8 weeks Inplant Training *	Rs.10, 000/- + GST as applicable

\* There will not be any training on any Government holiday

<sup>#</sup> Fees are non-refundable in nature

2.3 *Mode of Payment of Fees:* Every institution or the student concerned are required to pay the prescribed fees as mentioned in clause 2.2 in Cash or Demand Draft/ Banker Cheque on any Nationalized/ Scheduled Bank in favour of TRIPURA STATE ELECTRICITY CORPORATION LIMITED payable at Agartala. Fees will be received by the Cashier, Cash Section, Corporate Office, TSECL, Agartala and issue a Money Receipt, a photocopy of the same is to be submitted (*original is also to be shown*) in the HR Department by the student(s) concerned against which a formal order will be issued by the HR Department with the concurrence of TSECL Corporate authority to pursue Inplant Training by the student(s) concerned under TSECL. Fees are non-refundable in nature i.e. once it is paid, it will never be returned by TSECL to the student/ institution concerned; even if the student concerned do not complete the training programme for whatever may be the reason(s).

2.4 *Utilization of fees by the Corporation:* TSECL will maintain a separate bank account to keep the fees collected from the institutions/ students. Funds generated in TSECL through Inplant Training Programmes will be utilized in HR infrastructure development and human capital development of the Corporation. This bank account will be operated jointly by the Director (Finance)/ General Manager (Finance) and Manager (Finance)/ Assistant Manager (Finance) attached to HR Department in consultation with the Head of HR Department.

2.5 *Target Audiences and their Qualifications:* Generally the students who are pursuing Degree/ Diploma in any relevant Engineering discipline (Electrical/ Mechanical/ Production/ Civil/ Electronics/ Electrical & Electronics/ Electronics & Communication/ Electronics & Tele-communication, etc.) or undergraduate/ post graduate programme in Management (PGDBM/ BBA/ MBA, etc.) will be eligible for pursuing Inplant Training in TSECL. However, the door may also be opened for willing ITI students. But the fee structure shall remain same irrespective of category and level of the intending students. Generally, name of the students should be nominated by their institutions. However, if any student directly comes to TSECL for undergoing Internship, he/ she may also be allowed on producing a valid Identity Card issued by his/ her institution.

2.6 *Trainers and their Qualifications:* In-service Engineering officers having Degree/ Diploma in the relevant Engineering discipline and/ or Managerial officers having Masters Degree in Management or Commerce/ MBA/ ICWA, etc. will train the Trainees.

